

Thomas Memorial Library
Board of Trustees
Agenda
Strategic Planning Workshop
Saturday, June 18, 2011 - 8:00 AM

1) Opening Comments	Jay Scherma	5 min.
2) Development of Mission Statement	All	10 min.
3) Situation Analysis	Teams of 3	10 min.
a) Finalize	All	10 min.
4) SWOT Analysis	Teams of 3	5 min. ea.
a) Strengths		
b) Weaknesses		
c) Opportunities		
d) Threats		
e) Finalize	All	10 min.
5) Developing a Vision	All	15 min.
6) Goals and Objectives	All	35 min.
7) Break		15 min.
8) Action Items	All	1:35 mins.
9) Conclusions	All	15 mins.

The Strategic Planning Workshop has a specific purpose and in order to accomplish that purpose it is important that the workshop remain on mission without deviation. To remain on track, a parking lot will be established in order to table items that are not in accordance with the mission and the agenda.

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Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.